RESOLUTIONS TO CUPE NATIONAL CONVENTION

**Advance Notice**

This advance notice of the convention is being sent early to allow your organization to plan and conduct all necessary procedures. The official call for the 29th CUPE National Convention (along with credential forms) will be emailed to you by July 9, 2019.

**Time and place**

The convention will be held from OCTOBER 7 to OCTOBER 11, (along with credential forms) will be emailed to you by July 9, 2019.

Conflict resolution will be held at the Palais des congrès de Montréal, Montreal, Quebec.

Registration will begin at 11:30 A.M., Sunday, October 6

A full five days and more!

Each chartered organization is urged to ensure that enough leave of absence is requested for each delegate so that they will be able to complete the business of the national convention on the final day without having to leave early.

The convention will take place over five days. Also, National Sector Council meetings will take place on Sunday, October 6, the day prior to the start of the convention. These meetings are for the benefit of delegates from the following sectors: child care; education, emergency and security services; energy; health care; libraries, municipalities, transportation, communications, post-secondary and social services. We urge all locals to participate in these meetings.

An additional $50 registration fee is required to attend.

**What is the process for submitting resolutions?**

- Resolutions and proposed constitutional amendments must be submitted by JULY 9, 2019 at the latest.
- Each resolution must be signed by the president of the local organization.
- Resolutions submitted by email will be accepted as long as the deadlines is respected and each resolution contains the required signatures.
- Please submit resolutions only once. It is not necessary to e-mail your resolutions to the national office if they have already been faxed or emailed with the required signatures.
- Address the envelope to: CUPE National Convention Resolutions, 125 St. Laurent Blvd., Ottawa, ON K1G 0Z7.

**What should resolutions contain, and how should they look?**

- Resolutions should be sent on the official letterhead of your organization.
- Be typed wherever possible.
- Have the official seal or stamp of your organization, if you have one.

**Plan ahead**

While the official call cannot be sent out prior to July, we urge your organization to elect delegates as soon as possible. Because locals must reach the national office by JULY 14, 2019 and convention delegates will be seated in their local convention meetings, there are no additional rules.

In accordance with Article 6.4 of the CUPE Constitution:

Representation at this national convention shall be in accordance with Article 6.4 of the CUPE Constitution:

Local Unions

- Up to 100 members - 1 delegate
- 101 to 250 members - 2 delegates
- 251 to 500 members - 3 delegates
- 501 to 1000 members - 4 delegates
- 1001 to 1500 members - 5 delegates
- 1501 to 2000 members - 6 delegates
- 2001 to 2500 members - 7 delegates
- 2501 to 3000 members - 8 delegates
- for each additional 500 members - 1 additional delegate

Provincial Councils

- District Council 2 delegates
- Provincial Council of unions 1 delegate
- Council of Unions 1 delegate
- Airline Division component 1 delegate per airline

Each chartered organization entity to which convention delegates shall also be entitled to one additional delegate. Please consider the diversity of your membership when selecting convention delegates.

**Why is CUPE inviting resolutions?**

- CUPE has to translate, print and process more than 300 resolutions.
- CUPE’s policy restricts campaign material for candidates standing for election to one pre-convention letter, and one poster, one document to each airbridge office as soon as you receive them.

In 2007, delegates expanded the National Convention Assistance Program to include access to a debit card which can be used for printing resolution copies and to access the convention Internet site. In order that we may accommodate the special needs of a person with a disability, please complete the form to be available at the site. In order that we may accommodate the special needs of a person with a disability, please complete the form to be available at the site.

In accordance with Article 6.4 of the CUPE Constitution:

- Membership formulas shall be based on the paid-up membership (including Rand Formula payees) on the average number of members for the twelve-month period from July 2018 to JUNE 14, 2019.

**Delegate allotment**

Representation at this national convention shall be in accordance with Article 6.4 of the CUPE Constitution:

Local Unions

- Up to 100 members - 1 delegate
- 101 to 250 members - 2 delegates
- 251 to 500 members - 3 delegates
- 501 to 1000 members - 4 delegates
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Provincial Councils

- District Council 2 delegates
- Provincial Council of unions 1 delegate
- Council of Unions 1 delegate
- Airline Division component 1 delegate per airline

Each chartered organization entity to which convention delegates shall also be entitled to one additional delegate. Please consider the diversity of your membership when selecting convention delegates.

**What are the other ways to make resolutions clear?**

- Cover only one main issue per resolution.
- Be specific in what you want to see happen: who you want to do it, when you want it done, why you want it to happen.
- Be able to review the resolution in a single sitting.
- Keep it short: 200 words or fewer.
- Use the standard form which we will be enclosing with the official call.

**What should resolutions contain, and how should they look?**

- Resolutions should be sent on the official letterhead of your organization.
- Be typed wherever possible.
- Have the official seal or stamp of your organization, if you have one.

**Why is CUPE inviting resolutions in clear language format?**

- The National Executive Board is encouraging organizations to submit resolutions in clear language format.
- The CUPE National Literacy and Education Committee also recommends clear language resolutions.

**Traditional resolution format uses words like ‘Whereas’ and ‘Therefore’ be it resolved. Such statements are wordy and confusing to some members, especially new delegates.**

**Why is CUPE inviting resolutions in clear language format?**

- The National Executive Board is encouraging organizations to submit resolutions in clear language format.
- The CUPE National Literacy and Education Committee also recommends clear language resolutions.

**What should resolutions contain, and how should they look?**

- Resolutions should be sent on the official letterhead of your organization.
- Be typed wherever possible.
- Have the official seal or stamp of your organization, if you have one.

**Why is CUPE inviting resolutions?**

- CUPE has to translate, print and process more than 300 resolutions.
- CUPE’s policy restricts campaign material for candidates standing for election to one pre-convention letter, and one poster, one button, and one piece of printed material at convention.

Delegates standing for election may obtain CUPE’s policy by contacting CUPE’s convention office.

**Clear language format**

**Mot-clic : #scfp2019**

**Internet : scfp.ca**

**Courriel : congres@scfp.ca**

**7 octobre – 11 octobre**

**CONGRÈS NATIONAL DU SCFP**

**CUPE NATIONAL CONVENTION**

**October 7 – October 11**

**CUPE NATIONAL CONVENTION**

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**CUPE NATIONAL CONVENTION**

**October 7 – October 11**
What is the process for submitting resolutions?

• Resolutions and proposed constitutional amendments must be submitted by JULY 9th, 2019 at the latest.
• Each resolution must be signed by the president and the secretary.
• Resolutions submitted by either fax or email will be accepted as long as the deadline date is respected and each resolution bears the required signature.
• Please submit resolutions only once. It is not necessary to submit a resolution multiple times if they have already been faxed or emailed with the required signatures.
• Address the envelope to: CUPE National Convention Resolutions, 1151 St. Laurent Blvd., Ottawa, ON K1G 0T7.

What should resolutions contain, and how should they look?

• Resolutions should:
  • Be sent on the official letterhead of your organization.
  • Be specific in what you want to see happen.
  • Have the official seal or stamp of your organization, if you have one.
  • Explain why your organization is submitting the resolution.
  • Include what your organization wants done.
  • Be on no longer than 300 words.
  • Cover new issues or change current policies.

Resolutions should:

• Be typed whenever possible.
• Be on the official letterhead of your organization.
• Be specific in what you want to see happen.
• Have the official seal or stamp of your organization, if you have one.
• Explain why your organization is submitting the resolution.
• Include what your organization wants done.
• Be on no longer than 300 words.
• Cover new issues or change current policies.

Why is CUPE inviting resolutions in clear language format?

• The National Executive Board is encouraging organizations to submit resolutions in clear language format. The CUPE National Literacy Committee also recommends clear language resolutions.
• Traditional resolution format uses words like "Whereas" and therefore be resolved. Such sentences are unlikely and confusing to some members, especially new delegates. Conversely, clear language format helps delegates understand the resolution.
• We want to take all steps possible to encourage participation in convention.

Why are some other ways to make resolutions clear?

• Cover only one main issue per resolution.
• One sentence that is clear, direct, and short.
• Use words that your audience will easily understand.
• Be specific in what you want to happen: what you want to change, how you want it to be done, who you want it to do, when you want it to happen.

email: convention@cupe.ca
web: cupe.ca

CUPE National Convention
October 7 – October 11
J.A. Smith, President
CUPE NATIONAL CONVENTION
October 7 – October 11
Email: convention@cupe.ca
Web: cupe.ca
Facebook: CFSF2019
CUPE NATIONAL DU SCFP
7 octobre – 11 octobre
Email: convention@scfp.ca
Web: scfp.ca
Facebook: #scfp2019
RESOLUTIONS TO CUPE NATIONAL CONVENTION
RESOLUTION FORMAT AND RECOMMENDED PROCEDURES

1. Encourage all chartered organizations to use the recommended format and procedures.
2. Encourage the national office to keep resolutions on file for 20 years or more.

Mot-clic : #cupe2019

CUPE’s policy is to provide services to persons with a disability to the extent that they need assistance. In accordance with CUPE policy, arrangements will be made to provide services to persons with a disability to fulfill all of the eligibility requirements and submit resolutions at the National Convention. Persons with a disability

• Be specific in what you want to see happen.
• Have the official seal or stamp of your organization, if you have one.
• Explain why your organization is submitting the resolution.
• Include what your organization wants done.
• Be on no longer than 300 words.
• Cover new issues or change current policies.

Why is CUPE inviting resolutions in clear language format?

• The National Executive Board is encouraging organizations to submit resolutions in clear language format. The CUPE National Literacy Committee also recommends clear language resolutions.
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¿Qué es la convención de CUPE? ¿Cómo se realiza?

CUPE es una federación nacional canadiense de sindicatos que reúne a más de 700 000 trabajadores en más de 600 organizaciones afiliadas. Su objetivo es mejorar las condiciones de trabajo de sus miembros. La Convención Nacional de CUPE es el evento más importante del año, durante el cual los delegados de cada organización afiliada de CUPE votan sobre resoluciones que reflejan las preocupaciones y demandas de los trabajadores. Esta convención se lleva a cabo en Montreal, Canadá, del 7 al 11 de octubre de 2019.

**Plan ahead**

While the official call cannot be sent out prior to July, we urge your organization to elect delegates as soon as possible. Because credentials must reach the national office on or before August 13, 2019, and since most chartered organizations do not meet during the summer months, it is advisable to hold elections now and send materials to the national office as soon as you receive them.

In order to assist your organization with advance planning, information on travel and accommodation is enclosed.

**Advance notice**

This advance notice of the convention is being sent early to allow your organizations to plan accordingly.

The official call to the 27th CUPE National Convention (along with credential forms) will be emailed to you by July 9th.

**Time and place**

The convention will be held OCTOBER 7th TO OCTOBER 11th (Monday to Friday) at the Palais des congrès de Montréal, Montréal, Quebec.

Registration will begin at 11:30 A.M., Sunday, October 6. Registration will begin at 11:30 A.M., Sunday, October 6.

A full five days and more!

Each chartered organization is urged to ensure that enough leave of absence is requested for each delegate so that they will be able to complete the business of the national convention on the final day without having to leave early.

The convention will take place over five days. Also, National Sector Council meetings will take place on Sunday, October 6, the day prior to the start of the convention. These meetings are open to the public, with representation from the following sectors: child care, education, emergency and security services, energy, health care, libraries, municipalities, transportation, communications, post-secondary and social services. We urge all locals to participate in these meetings.

An additional $60 registration fee is required to attend.