

## OFFICIAL CALL

### to the Twenty-eighth National Convention

This call to all organizations chartered by CUPE is in accordance with Article VI, Section 3 of the CUPE Constitution.

Credentials, together with a \$205 registration fee for each delegate, alternate delegate, or observer must reach the Office of the National Secretary-Treasurer by **August 18, 2017**.

There is an additional registration fee of \$45 for delegates and alternate delegates planning to attend the pre-convention Sector Council meetings on Sunday, October 1<sup>st</sup>, 2017. Information on the Sector Council meetings is enclosed.

Registration will take place Sunday, October 1<sup>st</sup>, from 11:30 a.m. to 4:00 p.m. and will continue Monday, October 2<sup>nd</sup>, starting at 8:00 a.m.

### REPRESENTATION AT CONVENTION

Article VI of the CUPE Constitution states:

6.4 Representation at Convention is:

Local Union:

Up to 100 members	1 delegate
101 to 200 members	2 delegates
201 to 500 members	3 delegates
501 to 1,000 members	4 delegates
1,001 to 1,500 members	5 delegates
1,501 to 2,000 members	6 delegates
2,001 to 2,500 members	7 delegates
2,501 to 3,000 members	8 delegates
for each additional 500 members or part of 500 members	1 additional delegate
Provincial Division	1 delegate
District Council	1 delegate
Service Division	1 delegate
Provincial Council of Unions	1 delegate
Councils of Union	1 delegate
Airline Division component	1 delegate per airline

Each national equity-seeking committee is entitled to one delegate with full voice at the expense of the National Union.

Please consider the diversity of your membership when selecting convention delegates.

**METRO TORONTO CONVENTION CENTRE – TORONTO, ONTARIO**

6.4(b) Representation of Local Unions at Convention is based on the average number of paid-up members, including Rand Formula payees, for the 12 months before the Convention call is sent out.

6.5 A chartered organization entitled to representation at Convention is also entitled to one alternate delegate. An alternate delegate can speak and vote at Convention only when replacing a delegate from the same chartered organization and only if in possession of that delegate's badge.

6.6 The Credentials Committee may accept representation at Convention as recommended by the National Executive Board for:

- (a) a Local Union chartered after the end of the previous fiscal year at a regular Convention;
- (b) a Local Union chartered after the sending of the Convention call at a special Convention; or
- (c) a Local Union affected by a transfer of jurisdiction or other special circumstances at a regular or special Convention.

The Credentials Committee will report these situations to Convention for approval.

6.7 **No chartered organization, in arrears for two or more months, will be allowed representation at Convention or any convention of any other level of the Union.**

6.8(a) Only a member in good standing of a Local Union can be a delegate representing that Local Union. Only a member in good standing of a Provincial Division, District Council, Service Division, Provincial Council of Unions, Council of Unions or Airline Division Component to which their Local Union is affiliated can be a delegate representing that organization.

(b) A full-time elected officer or appointed official of a Local Union, Provincial Division, District Council, Service Division, Provincial Council of Unions, Council of Unions or Airline Division Component can be recognized as a delegate representing that organization only if the officer or official was a member in good standing of a Local Union and covered by the collective agreement of that Local Union when elected or appointed to office.

## RESOLUTIONS AND PROPOSED CONSTITUTIONAL AMENDMENTS

Please note that **July 4<sup>th</sup>, 2017** was the deadline date for the submission of resolutions and proposed constitutional amendments. Further resolutions received will be considered as "late resolutions" and will be dealt with in accordance with Article 6.11(b) of the CUPE Constitution. A copy of all resolutions and proposed constitutional amendments properly submitted in accordance with Article 6.11(a) will be posted on CUPE website by **September 1<sup>st</sup>, 2017**.

## CREDENTIALS

Enclosed you will find the credential(s) assigned to your chartered organization as well as an alternate delegate registration form. The duplicate copy of each form is to be returned to the CUPE national office no later than **AUGUST 18, 2017**, together with the \$205 registration fee. **THE ORIGINAL COPY IS TO BE RETAINED BY THE DELEGATE (OR ALTERNATE) FOR PRESENTATION AT REGISTRATION IN TORONTO.** (Please note that each chartered organization is entitled to register **one** alternate delegate only.)

*You should notify national office of any change in delegate(s) or alternate prior to the opening of the national convention. If prior notification cannot be given, the replacing delegate (or alternate) should then have in his/her possession, at the time of registration at convention, a letter from the chartered organization (signed by the president and secretary) outlining the change.*

## ELECTION CANDIDATES

CUPE's policy restricts campaign material for candidates standing for election to one pre-convention letter, and one poster, one button, and one piece of printed material at convention.

Delegates standing for election may obtain CUPE's policy by contacting CUPE's convention office.

## HOTEL RESERVATIONS

The enclosed hotel reservation form lists the hotels where accommodation is available. W.E. Travel is in charge of coordinating the bookings for CUPE delegates and you will receive confirmation directly from the hotel. If you have not yet made your hotel arrangements, please be sure to follow the directions on the back of the enclosed form.

## DELEGATES WITH A DISABILITY

The CUPE National Executive Board (NEB) has adopted a policy to ensure that members with disabilities do not face barriers to participation at national convention or at national events.

CUPE will pay 100 per cent of the additional costs directly related to necessary equipment, or to the assistance of a personal attendant, required by a delegate with a disability for the duration of the conference or convention. All other costs related to delegates' participation to the national convention or national event remain the responsibility of the chartered organization they are representing.

In order that we may accommodate the special needs of a delegate, please complete the enclosed form and return it, with the credential, by **August 18, 2017**.

## CHILD CARE ARRANGEMENTS

ON-SITE: Child care facilities will be made available during the convention proceedings. The enclosed application is to be completed by the delegate(s) requiring these services, and must be received by the national office no later than **August 18, 2017**, together with a cheque in the amount of \$50 per child to cover special trips and events.

AT-HOME: Article 6.3(d) of the CUPE Constitution provides for a subsidy to offset at-home child care costs to a maximum of \$90 per day per delegate. Requests for this subsidy should be made by the local union following convention. The enclosed application must be completed and received by the National Secretary-Treasurer no later than **January 9<sup>th</sup>, 2018**.

## YOUTH COUNCIL

In order to involve our youth and pave the way for up-and-coming leaders, delegates at the 2009 National Convention adopted a resolution to provide a week-long education program for youth aged from 9 to 14 during the national convention. This program includes:

- Canadian labour history
- The importance of unionization
- Unions' roles in gaining equality for all
- Unions and the social justice movement
- CUPE's structure and governance

The Youth Council delegates will have guest status and will be able to visit the convention floor during the proceedings. They will then prepare a report which will be presented to convention delegates.

If you wish for your child to participate in this program, please complete the attached application form and send it to the national office together with a cheque in the amount of \$220 per child **TO BE RECEIVED NO LATER THAN AUGUST 18, 2017**.

Because our children's programs are set up in advance of convention, it is not possible to accommodate registrations made for either the on-site child care or the Youth Council after August 18, 2017, nor will refunds be possible.



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